



REPLY TO  
ATTENTION OF

**DEPARTMENT OF THE ARMY**  
U.S. ARMY SPACE AND MISSILE DEFENSE COMMAND  
POST OFFICE BOX 1500  
HUNTSVILLE, ALABAMA 35807-3801  
3 April 2001

SMDC-CM-AP (715k)

MEMORANDUM FOR ALL CONTRACTORS

SUBJECT: CONTRACTOR MANPOWER EQUIVALENT (CME) REPORTING  
REQUIREMENTS

I encourage all contractors to respond to the CME reporting requirements which are mandatory reporting requirements of your U.S. Army Space and Missile Defense Command (USASMDC) contract(s). The website data collection can be accessed through <http://contractormanpower.us.army.mil>. This data is being collected in strict confidentiality and the necessity of this data can be explained in the Department of the Army Memorandum, dated 8 March 2000, subject: Army Implementation of Section 343 of the FY2000 Department of Defense Authorization Act (Public Law 106-65). This Memorandum will be made available to you upon request of your Government Contracting Officer or by accessing the USASMDC Contracting and Acquisition Management Office (CAMO) web page at: <http://smdc.army.mil/business/doingbusiness>.

Sincerely,

MARK J. LUMER  
Principal Assistant Responsible  
For Contracting

Policy and Compliance Reminder 2001-1

SMDC-CM-AP

MEMORANDUM FOR SEE DISTRIBUTION

**SUBJECT:** Implementation of Section 343 of the FY 2000 Department of Defense Authorization Act, Reporting of the number of direct and indirect labor work year equivalents performed by contractors providing services to the DOD

1. References:

- a. Policy and Compliance Reminder 2000-2, dated 19 Sep 00, Enclosure 1.
- b. Memorandum, DA 8 March 2000, Subject: Army Implementation of Section 343 of the FY2000 Department of Defense Authorization Act (Public Law 106-65), and On-Going Requirements in 10 U.S.C. 2461(g), Enclosure 2.
- c. Section G Clauses for solicitation and modification of an existing contract, Enclosure 3.

2. All contracts and contract modifications awarded after 19 September 2000 should have one of the clauses from Section G, enclosure 3 of this memorandum. Contractors should be reporting the data to website:  
<http://contractormanpower.us.army.mil>. If the contractor has not reported the data requested on this website by now, you are directed to forward the enclosed letter to the contractor as soon as possible.

3. Point of contact for this action is Al Longhi, 955-4184.

*Mark J. Lumer*

MARK J. LUMER  
Chief, Contracting and Acquisition  
Management Office

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